



YORKSHIRE WOMEN'S CRICKET ASSOCIATION

YWCA Constitution



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1. Title

The Association shall be called the **Yorkshire Women's Cricket Association (YWCA)** (The Association') as provided for under the constitution and rules of the YCB / ECB, shall be members of the Yorkshire Cricket Board and a constituted body in its own right.

2. Aims

- 2.1. To promote the game of cricket at all levels through partnership of the professional and recreational cricketing bodies and other appropriate agencies within the County of Yorkshire.

3. Objectives

- 3.1. To organise, select and administer the Yorkshire Representative teams
- 3.2. To work with partners (e.g. YCBCA, Sports Coach UK and others) to facilitate the maintenance and improvement of playing, administration, coaching, scoring and umpiring at County Level
- 3.3. To promote, encourage and extend women's and girl's cricket
- 3.4. To administer the Yorkshire Women's Cricket Association as defined by the voting members at either an Annual General Meeting or an Extraordinary General Meeting.
- 3.5. To represent the interests of the Yorkshire Women's Cricket Association at County, Area and National level.
- 3.6. To assist teams visiting the area.
- 3.7. The Association will provide a duty of care to all members by adopting and implementing the ECB 'Safe Hands – Welfare of Young People in Cricket' Policy and any future versions of the policy.
- 3.8. To maintain regular communications with the YCB, YCB Groups such as the YCB Women's Cricket Development Group and District Associations, and provide advice on issues relating to women & girls cricket.

4. Membership of the YWCA

- 4.1. Membership shall involve clubs, constituted Senior and Junior leagues, district associations and other cricket bodies as approved by the YWCA who are affiliated to Yorkshire Cricket Board (YCB) with a subscription as shall agreed from time to time.
- 4.2. Membership shall be open to all irrespective of age, gender, disability, race, ethnic creed, colour, social status and sexual orientation.
- 4.3. The AGM or the Management Committee may elect Vice Presidents. These will be Associate members who can attend General meetings but shall not have voting rights. Their period of office shall be for one year. Honorary Life Members may also be approved at an Annual General Meeting. They may also attend General Meetings but shall not have voting rights.

5. Administration

- 5.1. The Administration of the Association shall be vested in:
- a) The members in Annual General or Extraordinary Meetings
 - b) The Management Committee and officers.
 - c) The Executive Committee

6. Officers of the Association

- 6.1. The Officers of the Association shall consist of the following:
- President – Non-voting Honorary position
 - Chairman
 - Vice Chairman
 - Secretary
 - Treasurer
 - Child Welfare Officer
 - Publicity Officer (*appointed by the Management Committee*)
 - Director of Cricket (*appointed by the Management Committee*)

[One of the above named officers shall be appointed to represent the YWCA on the YCB Board.]

- 6.2. All the above named Officers shall have full voting rights.
- 6.3. The following officers shall be non-voting Officers
- YCB Cricket Development Manager (with responsibility for Women's Cricket)
 - YWCA Coach Development Officer (*appointed by the Management Committee*)
- 6.4. Co-opted non-voting members may be invited to attend the Management Committee but only by decision of the Management Committee.
- 6.5. The following rules shall apply to the appointment of Officers to the Association:
- a) Nomination for officers may be made in writing by any officer of the YWCA or, by the Management Committee, or by any affiliated body to the Secretary at least 14 days before the AGM.
 - b) All officers shall remain in office for one year. The term of office is from the conclusion of one Annual General Meeting to the start of the next AGM.
 - c) If no nominations are received for any officer or in the event of an officer's resignation, the Management Committee shall have the power to co-opt another person with a vote of over 50% in favour by the committee members. The newly appointed or co-opted officer shall have the same rights and terms as a normally elected officer.

7. Management Committee

- 7.1. The affairs of the Association shall be administered by the YWCA Management Committee, which shall be the named Officers, one representative from each District Association and one person nominated by the Premier League. The senior Team Captain shall also attend from the date of her Appointment, but will not have voting rights. Should she be unable to attend then a players' representative may attend in her place.
- 7.2. Each member shall have one vote on issues raised during General Committee meetings. The Chair shall have an additional casting vote only in the event of a split decision.
- 7.3. Sub-Committees may also be formed as deemed necessary. At least one Officer shall attend such committees and report back to the Management Committee at the

earliest opportunity. Any Officer or ex-officio may attend any Sub Committee meeting at any time.

- 7.4. A small team of the Management Committee shall be formed to act as an Executive Committee to attend to urgent business that cannot be delayed to the next Management Committee meeting. This will consist of the Chairman, Vice-Chairman, Secretary, Treasurer and Director of Cricket, and where appropriate, the Child Welfare Officer and anyone pertaining to the issue to be discussed. Decisions of the Executive will be communicated members of the Management Committee at the earliest opportunity.
- 7.5. The Association shall meet (at least) four times a year and at such other times as may be deemed necessary to conduct the business of the Association. Members of the Association must be provided with a detailed Agenda together with appropriate supporting papers and given at least 14 days notice of meetings wherever possible.
- 7.6. Each District Association will have responsibility for electing its own officials and committee and will work to support women and girls cricket in Yorkshire reflecting the aims and objectives of the YWCA as appropriate to their Area.
- 7.7. The Association shall complete a list of standing orders, which shall guide the operations and decisions of the Association.

8. Quorums

- 8.1. The quorum for the Management Committee shall be at least 50% plus one and shall include at least two officers.
- 8.2. The quorum for an AGM or Extraordinary General Meetings shall be 8 members with voting rights, other than officers. Officers of the Association may hold voting rights where they represent a member organisation.

9. Annual General Meeting

- 9.1. The AGM shall be held every year before the second Saturday in December at a venue to be set by the Management Committee. The Agenda for the Annual General Meeting shall be forwarded to the members so that it is received at least 21 days before the meeting. It shall include the nominations of Officers and shall provide for the election of an Honorary Auditor. It shall include any proposals for alterations to the Rules and the Honorary Treasurer's Audited Financial Statement.
- 9.2. Anyone with an interest in Women's cricket may attend General Meetings but have no voting rights.
- 9.3. The following shall have the right to vote at an AGM or EGM:
 - *Affiliated Club – One vote per club (Senior Women's Club or Club with a Senior Women's Section);
 - *Affiliated League – One vote per league (Fully Constituted, Affiliated and Yorkshire based Women's Senior Leagues only);
 - District Associations – One vote per Association;
 - *Other affiliated bodies - One vote per affiliated body (Including Schools, Colleges and Universities).

[*Must be affiliated to the YWCA through YCB affiliation process]

- 9.4. A two / thirds majority of members present and voting, shall be required for a proposed alteration to rule to be carried. In all other matters a simple majority of members present and voting, shall suffice.
- 9.5. Officers and other members of the Management Committee shall be present but shall not have voting rights at General Meetings except as a representative of a member organisation. The Chairman of the meeting shall have a casting vote only and interpret all matters of rule. All members will abide to the Chairman's rulings.

10. Business to be transacted

- 10.1. The following Business shall be transacted at the YWCA AGM
 - a) Apologies
 - b) Minutes of previous AGM
 - c) Matters Arising
 - d) Receive all reports and accounts
 - e) Election of Officers
 - f) Election of Vice-Presidents / Life Members
 - g) Appointment of Independent Examiner
 - h) Any special business of which due notice has been given prior to the AGM.

11. Extraordinary General Meetings

- 11.1. An Extraordinary General meeting shall be called within 28 days of a request in writing, by at least six affiliated members, being received by the Secretary. The object of the meeting shall be fully stated in the request and in the notice convening the meeting. A Special General Meeting may also be convened by decision of the Management Committee. The provisions regarding the notice to members shall be as for the Annual General Meeting.
- 11.2. If the business of the EGM is a vote of no confidence in an Officer or the Officers of the Management Committee and it is carried then a further EGM will be held within 28 days to elect new officer(s) and to transact the normal business of the AGM including a full financial report by the Treasurer. The books will be open for inspection by any member.
- 11.3. Voting rights shall be as 9.3 / 9.4 / 9.5.

12. Finance

- 12.1. The Yorkshire Cricket Board will provide the Association with at least 20% of all affiliation fees to support the administration of the Association and similarly provide each District Association with funds towards their administration.
- 12.2. The Honorary Treasurer shall be responsible for the funds of the Association through an account or accounts in the name of the Association. At the discretion of the Management Committee of the Association accounts may be opened for the deposit of funds with any one or more suitable financial institutions. Cheques may be drawn and signed by the Chairman, Vice Chairman, Treasurer or Secretary. Two out of four may sign.
- 12.3. The financial year shall run from 1ST October to 30th September. The books will be open for inspection by any member. Audited accounts, giving details of the money received and paid and items to which they refer, shall be circulated prior to the AGM.
- 12.4. Honoraria, if any, to be paid shall be agreed at the Annual General Meeting. Such honoraria shall be awarded in respect of the previous year.

13. Selection of Representative Teams

- 13.1. Selectors, appointed by the Management Committee at the first YWCA meeting after the AGM, shall select Yorkshire representative teams. Nominations for selectors should be made in writing by any affiliated body and should reach the Secretary of the YWCA by the AGM.
- 13.2. Trials will be arranged at a convenient date for selectors.

14. Eligibility of Players to Play for any Yorkshire Teams

- 14.1. YWCA shall follow ECB rules governing the qualification of players to play County Cricket.

15. Constitution

- 15.1. The constitution may be amended only at an AGM. Any resolution for change must be passed by a two thirds majority of members present and eligible to vote.
- 15.2. Any proposals for the alteration of the Constitution of this Association shall be received in writing by the Association Secretary by the 1st October in each year. They must be submitted with the names of a proposer and a seconder. Notice of such proposals must be circulated with the Agenda.

16. Discipline

- 16.1. The YWCA shall operate YCB Rule 11.1 as set out in YCB documentation.

17. General

- 17.1. The Management Committee shall be empowered to act as deemed necessary in respect of any matter not otherwise covered in these rules.

18. Dissolution

- 18.1. The Association shall not be dissolved except at an Extraordinary General Meeting of the Association specially, convened for the purpose at which the votes in favour of the resolution comprise at latest three-quarters of the total votes cast.
- 18.2. In the event of such dissolution any assets shall be apportioned to any approved successor organisation or failing that be divided between the organisations then in membership in proportion to the total subscriptions paid by them over the past five years. Any deficiency shown at the time of dissolution shall be borne by the organisations in membership in like proportion.